

## Safety Training

Your safety and health in our workshop is our top priority. While working in the Club Workshop, we expect you to follow all Safety Rules and Standard Operating Procedures. If you are unsure about any Safety Rule or Standard Operating Procedure, you are expected to ask the Shop Leader for guidance. In order to prepare you to safely work in our workshop, safety training will be made available to you. Successful completion of the safety training is required prior to performing any work in the workshop, or entering the workshop while work is being performed. Successful completion also qualifies you upgrade your membership level to Sawdust Maker.

The safety training is composed of four parts:

1. Your review and study of the Club's Safety Rules and Standard Operating Procedures posted on our website. These rules and procedures will acquaint you with the equipment in the workshop, how it functions, and how to operate it safely. I cannot overemphasize the importance of this study;
2. Classroom discussion of general Safety Rules and hand tool use;
3. Hands-on training in the workshop using the tools and equipment. You will need to either bring a rough sawn board 6-7" wide and about 36" long or you can purchase one from the Club. You will also need to bring with you, and wear as appropriate all Personal Protective Equipment (PPE) required;
4. A comprehensive test to ensure that you have understood the safety training that you received.
  - a. The test is True-False/Multiple Choice;
  - b. The questions are based on material contained in the Standard Operating Procedures and Safety Rules;
  - c. There are almost 300 questions and most members are able to complete the test within 2 to 2-1/2 hours. The very first question is: "Have you read and do you understand the Safety Rule or Standard Operating Procedure" for this piece of equipment? TRUE or FALSE.
  - d. You must correctly answer all questions to pass. If you get at least 80% correct, you will be allowed to take your test and question sheet home and continue your study. You may then correct your answers as needed and resubmit your answer sheet within two weeks of the original training.

The safety training will take between 14 and 16 hours over a two or three day and/or night period.

The safety training is performed on an as-needed basis. If you are interested in taking the safety training, notify the Workshop Director of when you would be ready to take the training. The classes will be scheduled at a time that is convenient to most applicants.